

MRMCW/ACAD/2023-24/SMC/01

Date: 05.06.2024

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2024. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 10.06.2024
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes (if applicable).
3. Mid-Year Review of the Mentorship Program.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

S. Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women

Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

Minutes of Meeting

Date: 12.06.2024

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

- 1. Chairperson's Opening Statement**
 - The Chairperson welcomed attendees and highlighted the essential role of the mentorship program in supporting both academic achievement and personal development among students.
- 2. Review and Approval of Previous Meeting's Minutes**
 - The minutes from the previous meeting were reviewed and approved as accurate, with no revisions or changes necessary.
- 3. Mentorship Program Mid-Year Performance Overview**
 - A report showed a positive increase in mentor-mentee engagement, though there were concerns regarding irregular meeting schedules for some pairs.
- 4. Interventions for Supporting Struggling Learners**
 - Faculty mentors reported improvements in the performance of slow learners through regular revision sessions, with suggestions to introduce additional digital tools to enhance support.
- 5. Enrichment Opportunities for High-Achieving Students**
 - High-achieving students were encouraged to pursue research and leadership roles, and the success of peer teaching was highlighted as an effective way to support mentees.
- 6. Professional Development for Mentors**
 - The committee reviewed the success of a prior mentoring skills workshop and approved plans for a follow-up workshop focusing on addressing difficult mentor-mentee dynamics.
- 7. Monitoring Mentorship Progress and Documentation**
 - Mentors were reminded to consistently update their progress tracking sheets, and there were discussions about transitioning to a digital system for more effective tracking.
- 8. Suggestions for Program Enhancement**
 - Committee members recommended increasing the frequency of mentor training sessions and proposed holding a session with mentees to collect feedback on the mentorship experience.

9. Discussion of New Initiatives: Recognition and Awards

- The committee discussed the possibility of creating a mentorship recognition program to acknowledge the contributions of exceptional mentors and mentees.

10. Closing Remarks and Meeting Adjournment

- The Convener thanked all participants for their valuable contributions and reaffirmed the committee's ongoing commitment to the success and goals of the mentorship program.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

S Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women

Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

MRMCW/ACAD/2023-24/SMC/02

Date: 03.12.2024

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2024. All committee members are requested to attend.


Details of the Meeting:

- **Date:** 09.12.2024
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes.
3. Mid-Year Review of the Mentorship Program.

Copy to:
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All Department HODs
PA to Dean


Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. S. Sreelatha
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 11.12.2024

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

- 1. Chairperson's Welcome and Program Overview**
 - The Chairperson welcomed the attendees and emphasized the mentorship program's critical role in fostering academic and personal growth for students.
- 2. Approval of Previous Meeting Minutes**
 - The minutes from the last meeting were reviewed and approved without any amendments or updates.
- 3. Mid-Year Review of the Mentorship Program's Impact**
 - A report indicated a positive trend in mentor-mentee interactions, although challenges with scheduling consistency were discussed.
- 4. Support Strategies for Struggling Students**
 - Faculty mentors reported improvements in struggling students through regular revision sessions and recommended incorporating digital tools to further enhance their support.
- 5. Opportunities for High-Achieving Students**
 - High-achieving students were encouraged to explore research and leadership opportunities, while the success of peer teaching was highlighted as an effective tool for supporting mentees.
- 6. Enhancing Mentor Development**
 - The committee reviewed the success of the previous mentoring skills workshop and approved plans for a follow-up workshop focused on managing difficult mentor-mentee dynamics.
- 7. Tracking and Reporting on Mentorship Progress**
 - Mentors were reminded to maintain up-to-date progress tracking sheets, and the possibility of adopting a digital tracking system was discussed for efficiency.
- 8. Program Improvement Suggestions**
 - The committee members suggested increasing the frequency of mentor training sessions and recommended organizing a session with mentees to gather direct feedback on their experience.

9. New Initiatives: Recognition and Awards

- The idea of implementing a mentorship recognition program was discussed to honor outstanding mentors and mentees for their exceptional contributions.

10. Closing Comments and Meeting Conclusion

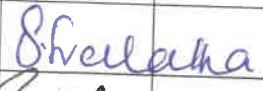
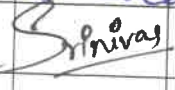

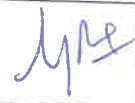
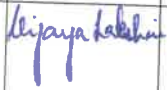


- The Convener thanked everyone for their contributions and reaffirmed the committee's dedication to the success and continued growth of the mentorship program.

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All the Committee Members
All Department HODs
PA to Dean

Shreelatha
Principal / Dean
Chairperson
Dr. S. Sreelatha
Student Mentoring Committee
Malla Reddy Medical College for Women

Student Mentoring Committee Meeting Attendance Sheet

Meeting Title	Student Mentoring Committee
Date	09.12.2024
Time	2:30pm Onwards
Venue	College Council Hall

S. No.	Name of Committee Member	Designation	Department	Signature	Remarks (If Any)
1	Dr S. Sreelatha	Dean	Dean		
2	Dr N Srinivasa Rao	Medical Superintendent	Medical Superintendent		
3	Dr S Babu Rao	Professor & HOD of Anatomy	Anatomy		
4	Dr D Rajashree	Professor & HOD of Physiology	Physiology		
5	Dr A Vijaya Lakshmi	Professor & HOD of Biochemistry	Biochemistry		
6	Dr V Padmavathi	Professor & HOD of Pharmacology	Pharmacology		
7	Dr P Sarguna	Professor & HOD of Microbiology	Microbiology		

MRMCW/ACAD/2023-24/SMC/01

Date: 05.06.2023

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2023. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 12.06.2023
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes (if applicable).
3. Mid-Year Review of the Mentorship Program.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

S. Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women

Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

Minutes of Meeting

Date: 14.06.2022

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Welcome and Opening Remarks

- The meeting commenced with a welcome from the Chairperson, emphasizing the importance of the mentorship program in promoting student growth and achievement.

2. Approval of Previous Meeting's Record

- The minutes of the last meeting were reviewed and approved as is, with no changes necessary.

3. Mid-Year Evaluation of the Mentorship Program

- A report showed a positive trend in mentor-mentee engagement, though issues with inconsistent meeting schedules were raised and discussed.

4. Support Initiatives for Struggling Students

- Faculty mentors reported improved performance among slow learners, aided by consistent weekly revision sessions. The introduction of additional digital tools was proposed to further support these learners.

5. Opportunities for Enriching Advanced Learners' Experiences

- High-achieving students were encouraged to explore opportunities in research and leadership, while feedback from peer teaching initiatives confirmed their effectiveness in enhancing mentees' learning.

6. Mentor Professional Development

- A successful workshop earlier in the year focused on enhancing mentoring skills. The committee also approved plans for a follow-up workshop addressing strategies for managing challenging mentor-mentee dynamics.

7. Monitoring and Documentation of Mentorship Progress

- Mentors were reminded to maintain up-to-date progress tracking sheets, and the possibility of transitioning to a digital tracking system was discussed for greater efficiency.

8. Enhancing the Mentorship Program: Feedback and Suggestions

- Committee members proposed increasing the frequency of training sessions for mentors and suggested holding an interactive session with mentees to

obtain direct feedback on their mentorship experiences.

9. Additional Business (AOB)

- The committee discussed the creation of a mentorship recognition program to celebrate outstanding mentors and mentees for their dedication and achievements.

10. Closing Remarks and Adjournment

- The Convener concluded the meeting by expressing gratitude for everyone's contributions and reaffirmed the commitment to the mentorship program's long-term objectives.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

S. Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women

Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

Student Mentoring Committee Meeting Attendance Sheet

Meeting Title	Student Mentoring Committee
Date	12.06.2023
Time	2:30pm Onwards
Venue	College Council Hall

S. No.	Name of Committee Member	Designation	Department	Signature	Remarks (If Any)
1	Dr S. Sreelatha	Dean	Dean	<i>Sreelatha</i>	
2	Dr N Srinivasa Rao	Medical Superintendent	Medical Superintendent	<i>Srinivas</i>	
3	Dr S Babu Rao	Professor& HOD of Anatomy	Anatomy	<i>Babu</i>	
4	Dr D Rajashree	Professor& HOD of Physiology	Physiology	<i>DRS</i>	
5	Dr A Vijaya Lakshmi	Professor& HOD of Biochemistry	Biochemistry	<i>Vijaya Lakshmi</i>	
6	Dr V Padmavathi	Professor& HOD of Pharmacology	Pharmacology	<i>P-V</i>	

MRMCW/ACAD/2023-24/SMC/02

Date: 04.12.2023

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its second biannual meeting for the year 2023. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 11.12.2023
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Year-End Review of the Mentorship Program.
3. Evaluation of Training Programs Conducted.

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All the Committee Members
All Department HODs
PA to Dean

S. Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women

Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 13.12.2022

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

- 1. Chairperson's Welcome and Introduction**
 - The Chairperson opened the meeting, stressing the importance of the mentorship program in supporting the academic and personal growth of students.
- 2. Approval of Previous Minutes**
 - The minutes from the previous meeting were reviewed and accepted without modifications.
- 3. Mid-Year Review of Mentorship Program**
 - Reports showed increased engagement in mentor-mentee activities, though challenges with scheduling consistency for some groups were noted.
- 4. Interventions for Underperforming Students**
 - Faculty mentors reported progress among slow learners through weekly revision sessions, with a suggestion to incorporate more digital learning tools.
- 5. Enrichment Programs for High-Achieving Students**
 - Advanced learners were encouraged to engage in research and leadership opportunities, with peer teaching sessions receiving positive feedback from participants.
- 6. Professional Development for Mentors**
 - The committee reviewed the success of the previous mentoring skills workshop and approved a follow-up session focused on managing difficult mentee situations.
- 7. Tracking Progress and Record Keeping**
 - Mentors were reminded of the importance of keeping progress tracking sheets up to date, and the feasibility of digitizing the tracking system was discussed.
- 8. Program Improvements: Feedback and Recommendations**
 - The committee discussed ways to enhance the program, including increasing the frequency of mentor training and facilitating an interactive feedback session with mentees.
- 9. Other Business and New Initiatives**
 - The possibility of organizing a mentorship recognition program to honor

outstanding mentors and mentees was discussed.

10. Final Thoughts and Meeting Closure

- The Convener thanked participants for their contributions and reaffirmed the committee's dedication to the mentorship program's success.

Copy to:
All the Committee Members
All Department HODs
PA to Dean

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Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. S. Sreelatha
Student Mentoring Committee
Malla Reddy Medical College for Women

Student Mentoring Committee Meeting Attendance Sheet

Meeting Title	Student Mentoring Committee
Date	11.12.2023
Time	2:30pm Onwards
Venue	College Council Hall

S. No.	Name of Committee Member	Designation	Department	Signature	Remarks (If Any)
1	Dr S. Sreelatha	Dean	Dean	<i>S. Sreelatha</i>	
2	Dr N Srinivasa Rao	Medical Superintendent	Medical Superintendent	<i>Srinivas</i>	
3	Dr S Babu Rao	Professor & HOD of Anatomy	Anatomy	<i>Babu</i>	
4	Dr D Rajashree	Professor & HOD of Physiology	Physiology	<i>DM</i>	
5	Dr A Vijaya Lakshmi	Professor & HOD of Biochemistry	Biochemistry	<i>A Vijaya Lakshmi</i>	
6	Dr V Padmavathi	Professor & HOD of Pharmacology	Pharmacology	<i>P. S. V.</i>	

MRMCW/ACAD/2022-23/SMC/01

Date: 06.06.2022

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2022. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 14.06.2022
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes.
3. Mid-Year Review of the Mentorship Program.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

S. Sreelatha
Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. S. Sreelatha

Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of Meeting

Date: 16.06.2022

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

- 1. Welcome and Opening Remarks**
 - The meeting commenced with a welcome from the Chairperson, emphasizing the importance of the mentorship program in promoting student growth and achievement.
- 2. Approval of Previous Meeting's Record**
 - The minutes of the last meeting were reviewed and approved as is, with no changes necessary.
- 3. Mid-Year Evaluation of the Mentorship Program**
 - A report showed a positive trend in mentor-mentee engagement, though issues with inconsistent meeting schedules were raised and discussed.
- 4. Support Initiatives for Struggling Students**
 - Faculty mentors reported improved performance among slow learners, aided by consistent weekly revision sessions. The introduction of additional digital tools was proposed to further support these learners.
- 5. Opportunities for Enriching Advanced Learners' Experiences**
 - High-achieving students were encouraged to explore opportunities in research and leadership, while feedback from peer teaching initiatives confirmed their effectiveness in enhancing mentees' learning.
- 6. Mentor Professional Development**
 - A successful workshop earlier in the year focused on enhancing mentoring skills. The committee also approved plans for a follow-up workshop addressing strategies for managing challenging mentor-mentee dynamics.
- 7. Monitoring and Documentation of Mentorship Progress**
 - Mentors were reminded to maintain up-to-date progress tracking sheets, and the possibility of transitioning to a digital tracking system was discussed for greater efficiency.
- 8. Enhancing the Mentorship Program: Feedback and Suggestions**
 - Committee members proposed increasing the frequency of training sessions for mentors and suggested holding an interactive session with mentees to obtain direct feedback on their mentorship experiences.

9. Additional Business (AOB)

- The committee discussed the creation of a mentorship recognition program to celebrate outstanding mentors and mentees for their dedication and achievements.

10. Closing Remarks and Adjournment

- The Convener concluded the meeting by expressing gratitude for everyone's contributions and reaffirmed the commitment to the mentorship program's long-term objectives.

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All Department HODs
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S. Sreelatha

Principal / Dean

Chairperson

Malla Reddy Medical College for Women







Dr. S. Sreelatha

Student Mentoring Committee

Malla Reddy Medical College for Women

Student Mentoring Committee Meeting Attendance Sheet

Meeting Title	Student Mentoring Committee
Date	14.06.2022
Time	2:30pm Onwards
Venue	College Council Hall

S. No.	Name of Committee Member	Designation	Department	Signature	Remarks (If Any)
1	Dr S. Sreelatha	Dean	Dean		
2	Dr N Srinivasa Rao	Medical Superintendent	Medical Superintendent		
3	Dr D Rajashree	Professor & HOD of Physiology	Physiology		
4	Dr V Padmavathi	Professor & HOD of Pharmacology	Pharmacology		
5	Dr SRamakrishna	Professor & HOD of ENT	ENT		
6	Dr P Sarguna	Professor & HOD of Microbiology	Microbiology		

MRMCW/ACAD/2022-23/SMC/02

Date: 05.12.2022

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its second meeting for the year 2022. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 12.12.2022
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

4. Welcome and Opening Remarks by the Chairperson.
5. Year-End Review of the Mentorship Program.
6. Evaluation of Training Programs Conducted.

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Dr. S. Sreelatha
Malla Reddy Medical College for Women
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 14.12.2022

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Chairperson's Welcome and Introduction

- The Chairperson opened the meeting, stressing the importance of the mentorship program in supporting the academic and personal growth of students.

2. Approval of Previous Minutes

- The minutes from the previous meeting were reviewed and accepted without modifications.

3. Mid-Year Review of Mentorship Program

- Reports showed increased engagement in mentor-mentee activities, though challenges with scheduling consistency for some groups were noted.

4. Interventions for Underperforming Students

- Faculty mentors reported progress among slow learners through weekly revision sessions, with a suggestion to incorporate more digital learning tools.

5. Enrichment Programs for High-Achieving Students

- Advanced learners were encouraged to engage in research and leadership opportunities, with peer teaching sessions receiving positive feedback from participants.

6. Professional Development for Mentors

- The committee reviewed the success of the previous mentoring skills workshop and approved a follow-up session focused on managing difficult mentee situations.

7. Tracking Progress and Record Keeping

- Mentors were reminded of the importance of keeping progress tracking sheets up to date, and the feasibility of digitizing the tracking system was discussed.

8. Program Improvements: Feedback and Recommendations

- The committee discussed ways to enhance the program, including increasing the frequency of mentor training and facilitating an interactive feedback session with mentees.

9. Other Business and New Initiatives

- The possibility of organizing a mentorship recognition program to honor

outstanding mentors and mentees was discussed.

10. Final Thoughts and Meeting Closure

- The Convener thanked participants for their contributions and reaffirmed the committee's dedication to the mentorship program's success.

Copy to:

All the Committee Members
All Department HODs
PA to Dean

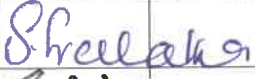
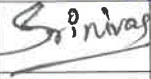




S. Sreelatha

Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. S. Sreelatha

Student Mentoring Committee
Malla Reddy Medical College for Women

Student Mentoring Committee Meeting Attendance Sheet

Meeting Title	Student Mentoring Committee
Date	12.12.2022
Time	2:30pm Onwards
Venue	College Council Hall

S. No.	Name of Committee Member	Designation	Department	Signature	Remarks (If Any)
1	Dr S. Sreelatha	Dean	Dean		
2	Dr N Srinivasa Rao	Medical Superintendent	Medical Superintendent		
3	Dr D Rajashree	Professor & HOD of Physiology	Physiology		
4	Dr V Padmavathi	Professor & HOD of Pharmacology	Pharmacology		
5	Dr SRamakrishna	Professor & HOD of ENT	ENT		
6	Dr P Sarguna	Professor & HOD of Microbiology	Microbiology		

NO./MRMCW/ACAD/2019-20/SMC/01

Date: 03.06.2019

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2019. All committee members are requested to attend.

Details of the Meeting:


- **Date:** 10.06.2019
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes .
3. Mid-Year Review of the Mentorship Program.



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Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of Meeting

Date: 12.06.2019

Time: 2:30pm Onwards

Venue: College Council hall

Chairperson: Dr. S. Sreelatha

Proceedings of the Meeting:

Here's another set of alternative headings for the provided information:

1. Chairperson's Opening Address

- The Chairperson welcomed all participants and emphasized the vital role the mentorship program plays in advancing both academic and personal development for students.

2. Approval of Previous Meeting's Minutes

- The minutes from the previous meeting were reviewed and approved without changes.

3. Mid-Year Evaluation of Mentorship Program

- A report indicated positive growth in mentor-mentee interactions, though concerns about irregular meeting schedules were raised.

4. Support for Struggling Students: Interventions and Progress

- Faculty mentors reported notable improvements in slow learners' academic performance through weekly revision sessions, with suggestions to incorporate digital resources for additional support.

5. Expanding Opportunities for High-Achieving Learners

- High-performing students were encouraged to participate in research and leadership activities, and the success of peer teaching in enriching mentee learning experiences was highlighted.

6. Professional Development for Mentors

- The success of a prior mentoring skills workshop was acknowledged, and plans for a follow-up session on managing challenging mentee situations were approved.

7. Monitoring and Recording Mentorship Progress

- Mentors were reminded to maintain up-to-date progress tracking sheets, and the possibility of implementing a digital tracking system was discussed for greater efficiency.

8. Program Improvements: Feedback and Recommendations

- Suggestions to increase the frequency of mentor training sessions were made, along with a proposal to hold an interactive feedback session with mentees to improve the mentorship experience.

9. New Initiatives and Program Enhancements


- The idea of establishing a mentorship recognition program to honor outstanding mentors and mentees was explored.

10. Closing Remarks and Meeting Adjournment

- The Convener thanked all attendees for their contributions and reaffirmed the committee's ongoing commitment to the success and goals of the mentorship program.



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All Department HODs
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Principal / Dean
Malla Reddy Medical College for Women
Chairperson
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

NO./MRMCW/ACAD/2019-20/SMC/02

Date: 02.12.2019

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its second meeting for the year 2019. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 09.12.2019
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Year-End Review of the Mentorship Program.
3. Evaluation of Training Programs Conducted.



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PA to Dean


Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 11.12.2019

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Opening Remarks by the Chairperson

- The Chairperson opened the meeting by welcoming all participants and underscoring the importance of the mentorship program in supporting students' academic and personal growth.

2. Approval of Minutes from the Previous Meeting

- The minutes of the previous meeting were reviewed and approved as written, with no amendments.

3. Mid-Year Review of the Mentorship Program's Effectiveness

- A report indicated an increase in mentor-mentee engagement, although scheduling inconsistencies were noted as a concern.

4. Strategies for Supporting Students with Academic Challenges

- Faculty mentors shared positive results from weekly revision sessions aimed at helping struggling students, with suggestions to incorporate digital tools for enhanced support.

5. Opportunities for Enriching the Experience of High-Achieving Students

- High-achieving students were encouraged to participate in research and leadership roles, and peer teaching was noted as an effective strategy for both mentors and mentees.

6. Mentor Development: Training and Support

- The committee reviewed the success of the previous mentoring skills workshop and approved plans for an additional session to address handling difficult mentoring situations.

7. Tracking and Documentation of Mentorship Progress

- Mentors were reminded to regularly update progress tracking sheets, and the possibility of transitioning to a digital tracking system was discussed for improved efficiency.

8. Program Enhancement Suggestions and Feedback

- The committee discussed the need for more frequent mentor training sessions and proposed an interactive feedback session with mentees to gather insights and improve the program.

9. Exploring New Initiatives: Recognition and Awards


- The committee discussed the concept of a mentorship recognition program to celebrate and acknowledge exceptional mentors and mentees.

10. Closing Remarks and Adjournment

- The Convener thanked all participants for their valuable input and reaffirmed the committee's commitment to the continued success and growth of the mentorship program.



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Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

NO./MRMCW/ACAD/2020-21/SMC/01

Date: 05.06.2020

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2020. All committee members are requested to attend.

Details of the Meeting:


- **Date:** 08.06.2020
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes (if applicable).
3. Mid-Year Review of the Mentorship Program:



Copy to:
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Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of Meeting

Date: 10.06.2020

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Chairperson's Opening Remarks

- The Chairperson greeted the members and emphasized the mentorship program's critical role in fostering both academic excellence and personal growth among students.

2. Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed and confirmed as accurate, with no changes needed.

3. Mentorship Program: Mid-Year Review

- A progress report indicated a rise in mentor-mentee interactions, though challenges related to scheduling consistency were noted.

4. Support Measures for Struggling Learners

- Faculty mentors reported positive outcomes for slow learners, with weekly revision sessions showing improvements. A suggestion to introduce digital tools to further support these learners was proposed.

5. Opportunities for Enriching Advanced Learners' Experiences

- High-achieving students were encouraged to engage in research and leadership activities, and peer teaching was recognized as a valuable initiative, benefiting both mentors and mentees.

6. Mentor Training and Professional Development

- The committee discussed the successful outcome of a prior workshop on mentoring skills and approved plans for a follow-up session focused on handling challenging mentor-mentee dynamics.

7. Tracking and Reporting Mentorship Progress

- Mentors were reminded to maintain updated progress tracking sheets, and discussions were held regarding the potential shift to a digital progress tracking system for greater efficiency.

8. Program Enhancement: Suggestions and Feedback

- Committee members suggested holding more frequent mentor training sessions and organizing an interactive feedback session with mentees to improve the mentorship experience.

9. Other Business: New Initiatives and Proposals


- The idea of creating a mentorship recognition program to celebrate the contributions of outstanding mentors and mentees was discussed.

10. Closing Remarks and Meeting Adjournment

- The Convener thanked all attendees for their contributions and reaffirmed the committee's commitment to achieving the mentorship program's goals and long-term success.



Copy to:
All the Committee Members
All Department HODs
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Principal / Dean
Chairperson
Malla Reddy Medical College for Women
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

NO./MRMCW/ACAD/2020-21/SMC/02

Date: 01.12.2020

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its second meeting for the year 2019. All committee members are requested to attend.

Details of the Meeting:


- **Date:** 07.12.2020
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Year-End Review of the Mentorship Program.
3. Evaluation of Training Programs Conducted.



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Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 09.12.2020

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Opening Remarks by the Chairperson

- The Chairperson welcomed the members and highlighted the pivotal role of the mentorship program in promoting academic success and personal development.

2. Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed and approved as accurate, with no amendments required.

3. Mid-Year Review of the Mentorship Program

- Reports showed increased engagement in mentor-mentee interactions, though challenges with scheduling regular meetings were identified.

4. Strategies for Supporting Struggling Learners

- Faculty mentors reported success with slow learners through consistent weekly revision sessions, and a proposal was made to integrate digital tools for additional support.

5. Opportunities for Enriching Advanced Learners' Development

- High-performing students were encouraged to pursue research and leadership roles, and the effectiveness of peer teaching in enhancing mentee learning was noted.

6. Mentor Development and Training

- The committee discussed the success of the previous mentoring workshop and
- approved plans for a follow-up session to address handling difficult mentee scenarios.

7. Tracking Mentorship Progress and Record-Keeping

- Mentors were reminded to regularly update their progress tracking sheets, and a discussion was held regarding the possibility of digitalizing the tracking system.

8. Suggestions for Program Enhancement

- The committee members suggested increasing the frequency of mentor training sessions and proposed a feedback session with mentees to gather insights on their experiences.

9. Miscellaneous Discussions and New Initiatives


- The committee explored the possibility of creating a mentorship recognition program to honor outstanding mentors and mentees for their exceptional contributions.

10. Concluding Remarks and Adjournment

- The Convener thanked all participants for their valuable contributions and reaffirmed the committee's commitment to the long-term success of the mentorship program.

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NO./MRMCW/ACAD/2021-22/SMC/01

Date: 01.06.2021

Circular

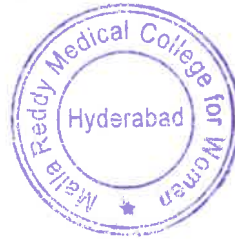
The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2021. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 07.06.2021
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes.
3. Mid-Year Review of the Mentorship Program.



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Malla Reddy Medical College for Women

Dr. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of Meeting

Date: 10.06.2021

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Chairperson's Opening Remarks

- The Chairperson greeted the members and emphasized the mentorship program's critical role in fostering both academic excellence and personal growth among students.

2. Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed and confirmed as accurate, with no changes needed.

3. Mentorship Program: Mid-Year Review

- A progress report indicated a rise in mentor-mentee interactions, though challenges related to scheduling consistency were noted.

4. Support Measures for Struggling Learners

- Faculty mentors reported positive outcomes for slow learners, with weekly revision sessions showing improvements. A suggestion to introduce digital tools to further support these learners was proposed.

5. Opportunities for Enriching Advanced Learners' Experiences

- High-achieving students were encouraged to engage in research and leadership activities, and peer teaching was recognized as a valuable initiative, benefiting both mentors and mentees.

6. Mentor Training and Professional Development

- The committee discussed the successful outcome of a prior workshop on mentoring skills and approved plans for a follow-up session focused on handling challenging mentor-mentee dynamics.

7. Tracking and Reporting Mentorship Progress

- Mentors were reminded to maintain updated progress tracking sheets, and discussions were held regarding the potential shift to a digital progress tracking system for greater efficiency.

8. . Program Enhancement: Suggestions and Feedback

- o Committee members suggested holding more frequent mentor training sessions and organizing an interactive feedback session with mentees to improve the mentorship experience.

9. Other Business: New Initiatives and Proposals

- o The idea of creating a mentorship recognition program to celebrate the contributions of outstanding mentors and mentees was discussed.

10. Closing Remarks and Meeting Adjournment

- The Convener thanked all attendees for their contributions and reaffirmed the committee's commitment to achieving the mentorship program's goals and long-term success.



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Student Mentoring Committee
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NO./MRMCW/ACAD/2021-22/SMC/02

Date: 06.12.2021

Circular

The Mentorship Program Committee of MRMCW is scheduled to hold its second meeting for the year 2021. All committee members are requested to attend.

Details of the Meeting:

- **Date:** 13.12.2021
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Year-End Review of the Mentorship Program.
3. Evaluation of Training Programs Conducted.

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Sudha Ramana
Principal / Dean
Malla Reddy Medical College for Women

Chairperson
Dr. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

Minutes of the Meeting

Date: 15.12.2021

Time: 2:30pm Onwards

Venue: College Council hall

Proceedings of the Meeting:

1. Opening Remarks by the Chairperson

- The Chairperson welcomed the members and highlighted the pivotal role of the mentorship program in promoting academic success and personal development.

2. Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed and approved as accurate, with no amendments required.

3. Mid-Year Review of the Mentorship Program

- Reports showed increased engagement in mentor-mentee interactions, though challenges with scheduling regular meetings were identified.

4. Strategies for Supporting Struggling Learners

- Faculty mentors reported success with slow learners through consistent weekly revision sessions, and a proposal was made to integrate digital tools for additional support.

5. Opportunities for Enriching Advanced Learners' Development

- High-performing students were encouraged to pursue research and leadership roles, and the effectiveness of peer teaching in enhancing mentee learning was noted.

6. Mentor Development and Training

- The committee discussed the success of the previous mentoring workshop and
- approved plans for a follow-up session to address handling difficult mentee scenarios.

7. Tracking Mentorship Progress and Record-Keeping

- Mentors were reminded to regularly update their progress tracking sheets, and a discussion was held regarding the possibility of digitalizing the tracking system.

8. Suggestions for Program Enhancement

- The committee members suggested increasing the frequency of mentor training sessions and proposed a feedback session with mentees to gather insights on their experiences.

9. Miscellaneous Discussions and New Initiatives

- The committee explored the possibility of creating a mentorship recognition program to honor outstanding mentors and mentees for their exceptional contributions.

10. Concluding Remarks and Adjournment

- The Convener thanked all participants for their valuable contributions and reaffirmed the committee's commitment to the long-term success of the mentorship program.



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Malla Reddy Medical College for Women
Dr. Sudha Ramana

Student Mentoring Committee
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MRMCW/ACAD/2018-19/SMC/01

Date: 04.06.2018

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its first meeting for the year 2018. All committee members are requested to attend.

Details of the Meeting:


- **Date:** 11.06.2018
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Review of Previous Meeting Minutes.
3. Review of the Mentorship Program



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Student Mentoring Committee
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Minutes of the Meeting

Date: 13.06.2018

Time: 2:30pm Onwards

Venue: College Council Hall

Proceedings of the Meeting:

1. Welcome and Opening Remarks:

The meeting was initiated by the Chairperson, who welcomed all members and highlighted the importance of the mentorship program in fostering academic and personal growth among students.

2. Review of Previous Meeting Minutes:

- The minutes of the previous meeting were reviewed and approved without amendments.

3. Mid-Year Review of the Mentorship Program:

- Reports showed increased mentor-mentee interactions compared to the previous year.
- Challenges identified included irregular meeting schedules for some mentor-mentee groups.

4. Implementation of Remedial Actions for Slow Learners:

- Faculty mentors reported improvement in academic performance for slow learners through weekly revision sessions.
- It was proposed to introduce additional digital tools to aid their understanding.

5. Enrichment Activities for Advanced Learners:

- Advanced learners were encouraged to participate in research and leadership activities.
- Peer teaching sessions were reported as successful, with positive feedback from mentees.

6. Training Programs for Mentors:

- A workshop on mentoring skills was successfully conducted earlier this year.
- Proposals for a second workshop focused on managing challenging mentee scenarios were approved.

7. Documentation and Progress Tracking:

- Mentors were reminded to update progress tracking sheets regularly.
- A proposal to digitize progress tracking was discussed and agreed upon.

8. Suggestions and Feedback:

- Committee members suggested increasing the frequency of mentor training sessions.
- It was proposed to hold an interactive session with mentees for direct feedback.

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Malla Reddy Medical College for Women.

Chairperson
Dr. K.N. Sudha Ramana
Student Mentoring Committee
Malla Reddy Medical College for Women

MRMCW/ACAD/2018-19/SMC/02

Date: 03.12.2018

Circular

The Student Mentoring Committee of MRMCW is scheduled to hold its second meeting for the year 2018. All committee members are requested to attend.

Details of the Meeting:


- **Date:** 10.12.2018
- **Time:** 2:30pm Onwards
- **Venue:** College Council Hall

Agenda:

1. Welcome and Opening Remarks by the Chairperson.
2. Year-End Review of the Mentorship Program.
3. Evaluation of Training Programs Conducted.



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Dr. K.N. Sudha Ramana
Student Mentoring Committee
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Minutes of the Meeting

Date: 12.12.2018

Time: 2:30pm Onwards

Venue: College Council Hall

Proceedings of the Meeting:

1. Welcome and Opening Remarks:

The Chairperson welcomed all attendees and reflected on the progress achieved during the year.

2. Year-End Review of the Mentorship Program:

- The committee reviewed mentorship engagement statistics, which showed consistent participation.
- Challenges faced included the need for more structured meeting schedules and feedback loops.

3. Evaluation of Training Programs Conducted:

- Two workshops for mentors were conducted successfully during the year.
- Feedback indicated a need for additional sessions on handling difficult mentee situations.

4. Outcome-Based Analysis of Slow and Advanced Learners:

- Slow learners showed an average improvement of 15% in their academic performance.
- Advanced learners reported successful participation in leadership and research activities.

5. Program Improvements for the Next Academic Year:

- The committee proposed an annual mentorship day to strengthen mentor-mentee bonds.
- Digital progress tracking and feedback systems were approved for implementation.

6. Budget Planning for Upcoming Activities:

- The estimated budget for workshops, enrichment activities, and digital tools was presented and approved.

7. Suggestions and Feedback:

- Members proposed the introduction of a mentor-mentee feedback form for enhanced tracking.

8. Closing Remarks:

The Chairperson expressed gratitude for the committee's efforts and commitment to program success.

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K. Sudha R
Principal / Dean
Malla Reddy Medical College for Women

Chairperson
Dr. K.N. Sudha Ramana
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Malla Reddy Medical College for Women