

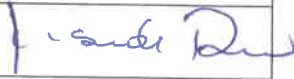






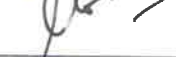



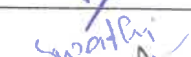




**Malla Reddy Medical College for Women
Suraram, Hyderabad, TS**

28.08.2019

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 28.08.2019

Time: 02.00 PM – 04:00 PM

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr CM Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Agenda:

1. Constitution of the HICC committee
2. Introduction of the members
3. Briefing the functions of HICC activities
4. Discussion on responsibility of activities in various departments

Minutes of the meeting:

- Importance of the HIC activities in prevention and control of infections in the hospital was discussed.
- **The following activities of HICC were explained to the members:**
 - ✓ Surveillance of Healthcare Associated Infections (HAI) and device related infections
 - ✓ Standard precautions and Transmission based precautions
 - ✓ Staff health including vaccination, needle stick injuries, Post exposure prophylaxis, eye wash facilities
 - ✓ Outbreak management - Communicable diseases and Multi-drug resistant (MDR) strains
 - ✓ Auditing the activities like hand hygiene, Biomedical waste, needle stick injuries
 - ✓ Training activities in HIC program to the doctors, nursing staff, other healthcare workers
 - ✓ Surveillance of operation theaters, PICU, NICU, water, CSSD
 - ✓ Checklists for cleaning activities to be put up in all places where healthcare is being provided
- The members were explained regarding their responsibilities towards the successful implementation of the program
- Responsibilities of implementation of HIC surveillance were assigned to the Infection Control Nurses (ICN) under the supervision of Infection Control Officer (ICO).
- It was agreed upon that the responsibility of monitoring the above infection control activities shall be done by the residents and faculty in their respective wards of all departments, including labor room, operation theatre, post-operative wards, NICU, PICU.
- Anti-microbial Stewardship Program (AMSP) to be introduced
- Framing of antibiotic policy to be done with the cooperation of respective departments
- The committee has agreed to meet twice in an year regularly, or whenever needed

Prepared by: Dr. C.M. Swathi

(ICO)

Swathi

Approved by: Dr. P. Sargun

(Convener)

MINUTES OF MEETING








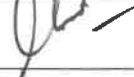




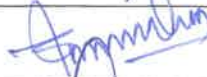



28.04.2020

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 28.04.2020

Time: 02.00 PM – 04:00 PM

Location: Online Digital Class

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr.CM.Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Dr.C.M.Swathi (Microbiologist & Infection Control Officer) welcomed all members for the meeting.

SN	Points Discussed	Decision	Responsibility	Target Date	Status
1.	COVID-19 Testing & Reporting: Regular testing of hospital staff and patients for COVID-19 to ensure safety.	COVID-19 tests to be conducted bi-weekly. Reports to be shared with ICN for monitoring.	ICN & Microbiology Team	Date not fixed.	In Process
2.	PPE Management: Monitoring and maintaining a stockpile of PPE for staff working in high-risk areas.	Weekly stock assessments to be done, and requirements shared with the procurement team.	ICN & Maintenance	Date not fixed.	In Process
3.	Disinfection Protocols: Enhanced cleaning protocols for high-touch areas and patient handling equipment.	Daily disinfection of MICU, isolation wards, and other critical areas.	Housekeeping & Microbiology Department	Date not fixed.	In Process
4.	Quarantine & Isolation Monitoring: Dedicated areas to be set up for COVID-19 positive and suspected cases.	Isolation areas to be maintained as per guidelines, with regular review of infection control.	Maintenance & ICN	Date not fixed.	In Process
5.	Staff Health Monitoring: Regular health checks for staff showing symptoms of respiratory infections.	Monthly health reports of staff to be reviewed and shared with ICN.	HR & Microbiology	Date not fixed.	In Process
6.	Samples Collection: Ensuring all microbiology samples are correctly labeled and wired to avoid errors.	Training sessions to be conducted for staff on proper labeling, and sample handling.	ICN & Microbiology Department	Date not fixed.	In Process
7.	Sample Receiving Process: Streamlining the process of receiving microbiology samples during peak periods.	Implement a sample tracking system and ensure all samples are logged upon receipt.	Microbiology Team	Date not fixed.	In Process

Prepared by: Dr. C.M. Swathi
(ICO) *Swathi*

Approved by: Dr. P. Sarguna
(Convener)

MINUTES OF MEETING

26.08.2020

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 26.08.2020

Time: 02.00 PM – 04:00 PM

Location: Online Digital Class

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Paediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopaedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Professor, Pharmacology	
12.	Dr.CM.Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Dr.C.M.Swathi (Microbiologist & Infection Control Officer) welcomed all members for the meeting.

As agenda points was available printed, Ms Shintu (Infection Control Nurse) began the meeting with reference to the points.

They were as follows

Old Points :

SN	Points Discussed	Decision	Responsibility	Target Date	Status
1.	COVID-19 Testing & Reporting: Regular testing of hospital staff and patients for COVID-19 to ensure safety.	COVID-19 tests to be conducted bi-weekly. Reports to be shared with ICN for monitoring.	ICN & Microbiology Team	Date not fixed.	Ongoing
2.	PPE Management: Monitoring and maintaining a stockpile of PPE for staff working in high-risk areas.	Weekly stock assessments to be done, and requirements shared with the procurement team.	ICN & Maintenance	Date not fixed.	Ongoing
3.	Disinfection Protocols: Enhanced cleaning protocols for high-touch areas and patient handling equipment.	Daily disinfection of MICU, isolation wards, and other critical areas.	Housekeeping & Microbiology Department	Date not fixed.	Ongoing
4.	Quarantine & Isolation Monitoring: Dedicated areas to be set up for COVID-19 positive and suspected cases.	Isolation areas to be maintained as per guidelines, with regular review of infection control.	Maintenance & ICN	Date not fixed.	Ongoing
5.	Staff Health Monitoring: Regular health checks for staff showing symptoms of respiratory infections.	Monthly health reports of staff to be reviewed and shared with ICN.	HR & Microbiology	Date not fixed.	Ongoing
6.	Samples Collection: Ensuring all microbiology samples are correctly labeled and wired to avoid errors.	Training sessions to be conducted for staff on proper labeling, and sample handling.	ICN & Microbiology Department	Date not fixed.	Ongoing
7.	Sample Receiving Process: Streamlining the process of receiving microbiology samples during peak periods.	Implement a sample tracking system and ensure all samples are logged upon receipt.	Microbiology Team	Date not fixed.	Ongoing

New points :

SN	Points Discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not being submitted appropriately by consultants.	Consultants must submit justification forms for high-end antibiotics prescribed during COVID-19 to track usage.	Consultant, ICN & Clinical Pharmacist	Date not fixed	In Process
2	CSSD Sterilization Backlog: Increased workload during COVID-19 caused delays in sterilization cycles.	Additional shifts and staff were deployed to manage sterilization backlog efficiently during the COVID-19 surge.	Maintenance & CSSD Dept.	Date not fixed	In Process
3	Shortage of Sterile Equipment Supplies: The need for sterile equipment increased during COVID-19.	Emergency procurement was undertaken to ensure an uninterrupted supply of sterile equipment for COVID-19 cases.	CSSD Dept. & Procurement	Date not fixed	In Process

Prepared by: Dr. C.M. Swathi
(ICO) *Swathi*

Approved by: Dr. P. Sarguna
(Convener)

MINUTES OF MEETING

28.04.2021

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 28.04.2021

Time: 02.00 PM – 04:00 PM

Location: Online Digital Class

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Paediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Professor, Pharmacology	
12.	Dr CM.Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Dr.C.M.Swathi (Microbiologist & Infection Control Officer) welcomed all members for the meeting.

Points Discussed :

SNO	Points Discussed	Decision	Responsibility	Target Date	Status
1.	COVID-19 Testing & Reporting: Regular testing of hospital staff and patients for COVID-19 to ensure safety.	COVID-19 tests to be conducted bi-weekly. Reports to be shared with ICN for monitoring.	ICN & Microbiology Team	Date not fixed	Ongoing
2.	Vaccination Drive: Discussion on ensuring all healthcare workers receive COVID-19 vaccination timely.	HR to coordinate with local health authorities for vaccination drives.	HR & ICN	Date not fixed	Ongoing
3.	PPE Management: Monitoring and maintaining a stockpile of PPE for staff working in high-risk areas.	Weekly stock assessments to be done, and requirements shared with the procurement team.	ICN & Maintenance	Date not fixed	Ongoing
4.	Disinfection Protocols: Enhanced cleaning protocols for high-touch areas and patient handling equipment.	Daily disinfection of MICU, isolation wards, and other critical areas.	Housekeeping & Microbiology Department	Date not fixed	Ongoing
5.	Quarantine & Isolation Monitoring: Dedicated areas to be set up for COVID-19 positive and suspected cases.	Isolation areas to be maintained as per guidelines, with regular review of infection control.	Maintenance & ICN	Date not fixed	Ongoing
6.	Staff Health Monitoring: Regular health checks for staff showing symptoms of respiratory infections.	Monthly health reports of staff to be reviewed and shared with ICN.	HR & Microbiology	Date not fixed	Ongoing
7.	Samples Collection: Ensuring all microbiology samples are correctly labeled and wired to avoid errors.	Training sessions to be conducted for staff on proper labeling, and sample handling.	ICN & Microbiology Department	Date not fixed	Ongoing
8.	Sample Receiving Process: Streamlining the process of receiving microbiology samples during peak periods.	Implement a sample tracking system and ensure all samples are logged upon receipt.	Microbiology Team	Date not fixed	Ongoing

New points :

SN	Points Discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not being submitted appropriately by consultants.	Consultants must submit justification forms for high-end antibiotics prescribed during COVID-19 to track usage.	Consultant, ICN & Clinical Pharmacist	Date not fixed	In Process
2	CSSD Sterilization Backlog: Increased workload during COVID-19 caused delays in sterilization cycles.	Additional shifts and staff were deployed to manage sterilization backlog efficiently during the COVID-19 surge.	Maintenance & CSSD Dept.	Date not fixed	In Process

Prepared by: Dr. CM. Swathi
(ICO) *Swathi*

Approved by: Dr. P. Sarguna
(Convener)

**Malla Reddy Medical College for Women
Suraram, Hyderabad, TS**

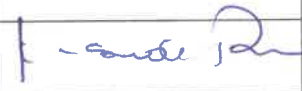















25.08.2021

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 25.08.2021

Time: 02.00 PM – 04:00 PM

Location: Online Digital Class

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRM CW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Professor, Pharmacology	
12.	Dr C.M.Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Old Points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	Water Culture: It was discussed that deep cleaning of tanks and pipelines to be carried out monthly and then the water to be checked from the source and the end water.	Water culture to be sent after cleaning of tanks and pipelines.	Mr. Ramana Reddy (Maintenance) & ICN.	Date not fixed.	Closed and doing follow up.
2	New Joinees list: It was discussed that intimation of the new joinees to be given to ICN on a monthly basis. List to be made by HR dept and intimation to be given to the employees regarding hepatitis vaccination date.	HR to make available list of new joinees to ICN on a regular basis.	HR	30/10/2022	In Process
3	MRSA Screening for medical & paramedical staff randomly.	It was discussed that random screening of MRSA needs to be done. ICO is supposed to have implemented and monitor the same along with the HIPC department.	ICO & ICN	Date not fixed.	On going
4	Isolation area required in MICU.	It was discussed that isolation rooms are required in MICU in order to maintain barrier nursing.	Maintenance	Date not fixed.	On going

New points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not properly submitting by the consultants.	It was discussed that justification forms for high-end & restricted antibiotics need to be shown by Consultants.	Consultant, ICN & Clinical Pharmacist.	Date not fixed.	Pending

SN	Points discussed	Decision	Responsibility	Target Date	Status
2	CSSD – Dump lift & sterile lift are not in working condition. Clear the complaints and make sure it is processing.	It was discussed that CSSD dumb lift and sterile lift are not functioning and need to clear the issue and CSSD items to be transferred only through this lift.		Maintenance & CSSD dept.	In Process
3	Leakage in CSSD wall in the ETO room	It was discussed that there are leakage in CSSD and it needs to be rectified as soon as possible.	Maintenance	30/01/2022	In Process

Prepared by D. CM. Swathi
 (ICO) *Swathi*

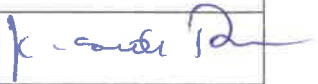
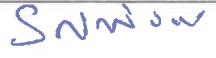




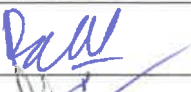




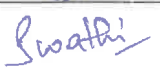
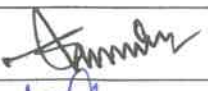



Approved by A. P. Sargun
 (Convener)

**Malla Reddy Medical College for Women
Suraram, Hyderabad, TS**

27.04.2022

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 27.04.2022

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr.C.M.Swathi	Associate Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Old Points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	Water Culture: It was discussed that deep cleaning of tanks and pipelines to be carried out monthly and then the water to be checked from the source and the end water.	Water culture to be sent after cleaning of tanks and pipelines.	Mr. Ramana Reddy (Maintenance) & ICN	Date not fixed.	Closed and doing follow up.
2	New Joinees list: It was discussed that intimation of the new joinees to be given to ICN on a monthly basis. List to be made by HR dept and intimation to be given to the employees regarding hepatitis vaccination date.	HR to make available list of new joinees to ICN on a regular basis.	HR	30/10/2022	In Process
3	MRSA Screening for medical & paramedical staff randomly.	It was discussed that random screening of MRSA needs to be done. ICO is supposed to have implemented and monitor the same along with the HIPC department.	ICO & ICN	Date not fixed.	On going
4	Isolation area required in MICU.	It was discussed that isolation rooms are required in MICU in order to maintain barrier nursing.	Maintenance	Date not fixed.	Completed.

New points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not properly submitting by the consultants.	It was discussed that justification forms for high-end & restricted antibiotics need to be shown by Consultants.	Consultant, ICN & Clinical Pharmacist.	Date not fixed.	Pending
2	CSSD – Dump lift & sterile lift are not in working condition. Clear the complaints and make sure it is processing.	It was discussed that CSSD dumb lift and sterile lift are not functioning and need to clear the issue and CSSD items to be transferred only through this lift.		Maintenance & CSSD dept.	In process
3	Leakage in CSSD wall in the ETO room	It was discussed that there are leakage in CSSD and it needs to be rectified as soon as possible.	Maintenance	30/01/2023	In process

Prepared by: Dr. CM. Sawalki

(ICO)

Swalki

Approved by: Dr. P. Sargone

(Convener)

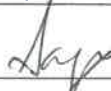
MINUTES OF MEETING

24.08.2022

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 24.08.2022

Time: 02.00 PM – 04:00 PM

Members attended to the meeting:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr M Anuradha	Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Dr.Anuradha (Microbiologist & Infection Control Officer) welcomed all members for the meeting.

Old Points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	New Joinees list: It was discussed that intimation of the new joinees to be given to ICN on a monthly basis. List to be made by HR dept and intimation to be given to the employees regarding hepatitis vaccination date.	HR to make available list of new joinees to ICN on a regular basis.	HR	Date not fixed	In Process
2	MRSA Screening for medical & paramedical staff randomly.	It was discussed that random screening of MRSA needs to be done. ICO is supposed to have implemented and monitor the same along with the HIPC department.	ICO & ICN	Date not fixed	On going
3	Isolation area required in MICU.	It was discussed that isolation rooms are required in MICU in order to maintain barrier nursing.	Maintenance	Date not fixed	Completed

New points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not properly submitting by the consultants.	It was discussed that justification forms for high-end & restricted antibiotics need to be shown by Consultants.	Consultant, ICN & Clinical Pharmacist.	Date not fixed.	Pending

Prepared by: Dr. M. Anuradha

(ICO)

Approved by: Dr. P. Sargue

(Convener)


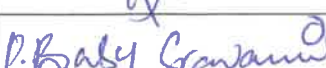
MINUTES OF MEETING

26.04.2023

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Time: 02.00 PM – 04:00 PM

Members attended to the meeting:

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4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr M Anuradha	Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Dr.Anuradha (Microbiologist & Infection Control Officer) welcomed all members for the meeting.

Old Points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	New Joinees list: It was discussed that intimation of the new joinees to be given to ICN on a monthly basis. List to be made by HR dept and intimation to be given to the employees regarding hepatitis vaccination date.	HR to make available list of new joinees to ICN on a regular basis.	HR	Date not fixed	In Process
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3	Isolation area required in MICU.	It was discussed that isolation rooms are required in MICU in order to maintain barrier nursing.	Maintenance	Date not fixed	Completed

New points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not properly submitting by the consultants.	It was discussed that justification forms for high-end & restricted antibiotics need to be shown by Consultants.	Consultant, ICN & Clinical Pharmacist.	Date not fixed.	Pending
2	CSSD – Dump lift & sterile lift are not in working condition. Clear the complaints and make sure it is processing.	It was discussed that CSSD dumb lift and sterile lift are not functioning and need to clear the issue and CSSD items		Maintenance & CSSD dept.	In process

SN	Points discussed	Decision	Responsibility	Target Date	Status
		to be transferred only through this lift.			
3	Leakage in CSSD wall in the ETO room	It was discussed that there are leakage in CSSD and it needs to be rectified as soon as possible.	Maintenance	Date not fixed	In process

Prepared by: Dr. M. Anuradha

(ICO)

Approved by: Dr. P. Sanyal

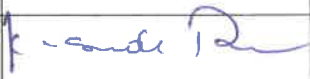

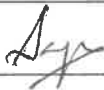



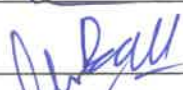
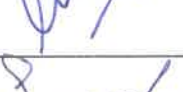








(Convener)

**Malla Reddy Medical College for Women (MRMCW)
Suraram, Hyderabad, TS**

29.08.2023

Constitution of Hospital Infection Control Committee (HICC)

The HICC has been constituted at MRMCW with effect from 29.08.2023. Members of the committee are as follows:

S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Pediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Profesor, Pharmacology	
12.	Dr M Anuradha	Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Old Points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	Water Culture: It was discussed that deep cleaning of tanks and pipelines to be carried out monthly and then the water to be checked from the source and the end water.	Water culture to be sent after cleaning of tanks and pipelines.	Mr. Ramana Reddy (Maintenance) & ICN.	Date not fixed.	Closed and doing follow up.
2	New Joinees list: It was discussed that intimation of the new joinees to be given to ICN on a monthly basis. List to be made by HR dept and intimation to be given to the employees regarding hepatitis vaccination date.	HR to make available list of new joinees to ICN on a regular basis.	HR	30/10/2023	In Process
3	MRSA Screening for medical & paramedical staff randomly.	It was discussed that random screening of MRSA needs to be done. ICO is supposed to have implemented and monitor the same along with the HIPC department.	ICO & ICN	Date not fixed.	On going
4	Isolation area required in MICU.	It was discussed that isolation rooms are required in MICU in order to maintain barrier nursing.	Maintenance	Date not fixed.	Completed.

New points :

SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics are not properly submitting by the consultants.	It was discussed that justification forms for high-end & restricted antibiotics need to be shown by Consultants.	Consultant, ICN & Clinical Pharmacist.	Date not fixed.	In process
2	CSSD – Dump lift & sterile lift are not in working condition. Clear the complaints and make sure it is processing.	It was discussed that CSSD dumb lift and sterile lift are not functioning and need to clear the issue and CSSD items to be transferred only through this lift.		Maintenance & CSSD dept.	In process
3	Leakage in CSSD wall in the ETO room	It was discussed that there are leakage in CSSD and it needs to be rectified as soon as possible.	Maintenance		Completed



Prepared by: D. M. Amurath

(ICO)

Approved by: D. P. Sargunan

(Convener)

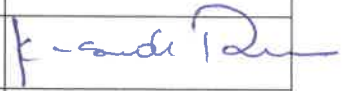

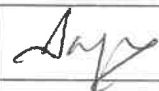










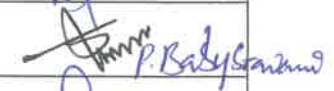

**Malla Reddy Medical College for Women
Suraram, Hyderabad, TS**

24.04.2024

Minutes of Hospital Infection Control Committee (HICC) meeting conducted on 24.04.2024

Time: 02.00 PM - 04:00 PM

Members attended to the meeting:

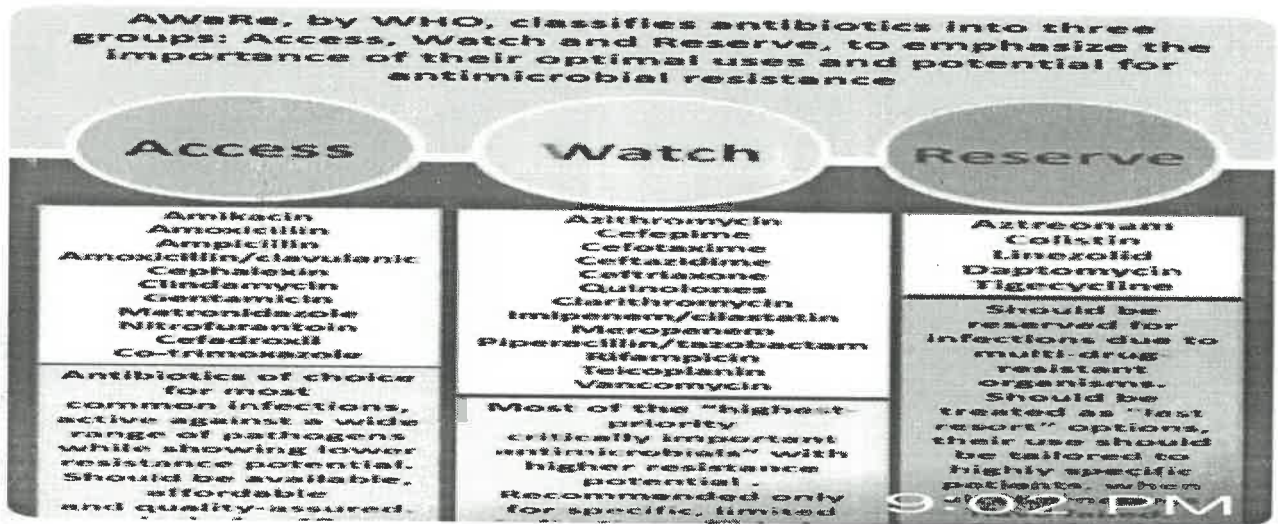
S No	Member	Designation	Signature
1.	Dr K N Sudha Ramana	Director, MRMCW	
2.	Dr N Srinivasa Rao	Medical Superintendent	
3.	Dr P Sarguna	HOD, Microbiology	
4.	Dr B Shasidhar Reddy	HOD, General Surgery	
5.	Dr R Nagamani	HOD, General Medicine	
6.	Dr B Venkata Chalam	HOD, Paediatrics	
7.	Dr B Venkata Ramana	HOD, Orthopaedics	
8.	Dr Md Sikander Ali Khan Lodhi	HOD, Ophthalmology	
9.	Dr P Surender	HOD, Anaesthesiology	
10.	Dr Hari Anupama	HOD, OBGY	
11.	Dr Vibha Rani	Professor, Pharmacology	
12.	Dr M Anuradha	Professor, Microbiology	
13.	Mr Prajith	Hospital Administrator	
14.	Ms Sowjanya	Nursing Superintendent	
15.	Ms Baby Sravani	ICN	
16.	Ms Neelima ICN	ICN	

Previous points:

- Water tanks were cleaned and water cultures sent to Microbiology department. Drinking water was found to be bacteriologically sterile.
- ICNs are being intimated regarding new joining employees for Hepatitis B vaccination.
- MRSA screening for faculty and para-medical staff was done randomly and report was submitted to the Medical Superintendent.
- Isolation room was arranged in MICU for infective cases.

New points discussed:

- As part of initiation of Antimicrobial Stewardship Program, AWaRe categories of antibiotics (as given by WHO) was shared with the faculty.



SN	Points discussed	Decision	Responsibility	Target Date	Status
1	JUSTIFICATION FORMS: Justification forms for restricted antibiotics to be regularly received by the ICNs	It was discussed that justification forms for high-end & restricted antibiotics need to be filled by the faculty	Faculty, ICN & Clinical Pharmacist.	Date not fixed	In process
2	CSSD – Dump lift & sterile lift are not in working condition. Clear the complaints and make sure it is processing.	It was discussed that CSSD dump lift and sterile lift are not functioning and need to clear the issue and CSSD items to be transferred only through this lift.	Maintenance & CSSD dept.	Date not fixed	In process
3	Leakage in CSSD wall in the ETO room	It was discussed that there are leakages in CSSD, and it needs to be rectified as soon as possible.	Maintenance.	Date not fixed	Completed

Prepared by: Dr. M. Annadke

(ICO)

Approved by: Dr. P. Sargure

(Convener)