

**CIRCULAR**

Date: 26-12-2018

**Subject:** 4<sup>th</sup> Board of Governors (BoG) Meeting- MRMCW

This is to inform all the esteemed members of the Board of Governors (BoG) that the 4<sup>th</sup> BoG Meeting -MRMCW is scheduled as follows:

**Date :** 03<sup>th</sup> January 2019

**Time :** 2:00 PM onwards

**Venue :** MRMCW Council Hall

All BoG members are requested to kindly attend the meeting as your participation is crucial for the discussion and decisions to be made. The agenda for the meeting is attached for your reference.

We look forward to your valued presence.





Coordinator-BoG

Governing Council

Principal / Dean  
Malla Reddy Medical College for Women

**Copy to:**

- 1) Governing Council Members
- 2) PA to Principal for filing

**Agenda of the Meeting**

**Agenda**

1. Discussion on the Action Taken Report of the Governing Body meeting held on 05/07/2018.
2. Discussion on the Admissions– Review the progress of the UG Programs in MRMCW.
3. Discussion on the requesting to give approval intake of PG Programs for the year 2020.
4. Discussion on the proposal, implementation and ratification of policy on welfare measures for teaching and non teaching staff.
5. Discussion on the implementation of the action for the feedback taken from the stakeholders.
6. Discussion of the expenditure towards the infrastructure development and augmentation
7. Discussion on the preparedness for the pre pg periodic inspection .
8. Any other relevant matter with the permission of the chairman.
9. Review on the MBBS recognition inspection
10. Discussion on projected budget for the current academic year.
11. To initiate water and Energy conservation policy and To implement clean & green policy in the institution.
12. NABL Accrediation of Central Clinical laboratory
13. Proposal of IQAC (Internal Quality Assurance cell) Coordinator.
14. Proposal of Inter-disciplinary & inter-departmental courses

**Minutes of the Governing Body Meeting of Malla Reddy Medical College for Women  
held on 3<sup>th</sup> Jan 2019**

The Governing Body meeting of Malla Reddy medical College for Women for the Year 2019 was conducted on 03<sup>th</sup> Jan, 2019 at 2:00 PM. The following members have attended the meeting to discuss and approve various development activities taking place in the Institute for the Year 2019 as per agenda.

**Governing Body :**

S.No	Name	Designation	Role
1.	Dr. Ch. Bhadra Reddy	Chairman	Management
2.	Dr. Ch. Preethi Reddy	Director	Management
3.	Dr. K.N.SudhaRamana	Dean MRMCW	Coordinator
4.	Dr. M. Narayana Reddy	Vice Principal	Member
5.	Dr. Vibha Rani	IQAC Coordinator	Member
6.	Dr. Boddu Prabhakar MD, DM	Retired Principal, Osmania Medical College, Consultant Gastroenterologist	Member
7.	Dr. Anand Kumar. MS, FRCS (Edin)	Consultant Surgical Gastroenterologist	Member

The Chairman welcomed all the members for the BOG meeting to discuss the guidelines of MCI affiliating the Kaloji Narayana Rao University of Health Sciences for the development of

institution to procure the related infrastructure and equipment and requested Principal Dr. K.N.Sudha Ramana to give a presentation to the members on the current academic status of the College.

The Principal Dr. K.N.Sudha Ramana has given a progress / review on the development plans with detailed power point presentation covering the following Agenda points.

1. Action Taken Report of the Governing Body meeting held on 07/06/2018.
2. Admissions– Review the progress of the UG Programs in MRMCW.
3. Requesting to give approval intake of PG Programs for the year 2020.
4. Proposal of policy on welfare measures for teaching and non teaching staff.
5. Implementation of the action for the feedback taken from the stakeholders.
6. Discussion of the expenditure towards the infrastructure development and augmentation
7. Discussion on the preparedness for the pre pg periodic inspection .
8. Any other relevant matter with the permission of the chairman.
9. Review on the MBBS recognition inspection
10. Discussion on projected budget for the current academic year.
11. To ensure the implementation of clean and green policy by plantation and by not using plastic bags and other plastic material. Instructions to be given to do not waste water and power and all the HODs and administrative staff to be instructed to implement above said policy.
12. NABL Accrediation of Central Clinical laboratory to be completed this year.
13. Proposal of Dr. K.V. Sathyanarayana murthy , Professor, community medicine ,as IQAC (Internal Quality Assurance cell) Coordinator, in order to have assist the Principal in maintaining and documenting the quality check of the institution.
14. Discussion on Inter-disciplinary & inter-departmental courses

**The members have discussed and reviewed each point in the agenda in detail and ratified the following:**

- i. The members have noted with satisfaction the progress and action taken on the resolutions of the previous Governing Body meeting of 05<sup>th</sup> July 2018.
- ii. Reviewed the status of admissions and progress of the UG programs of MRMCW in the year 2019.
- iii. Requested the dean to submit the consolidated expenditure estimate towards infrastructure development.
- iv. Advised to utilize services of medical fraternity as guest faculty.
- v. Implementation of the policy and forward the same to the respective head.
- vi. The president congratulated the team and all stakeholders of MRMCW, that we got Recognition on MBBS Courses.
- vii. Proposal to submit and discuss the annual budget statement in the governing council meeting from now on henceforth.
- viii. Inter-disciplinary & inter-departmental courses accepted

The president mentioned that a major infrastructure revamp is planned.

At the end, the Principal, Dr. K.N.Sudha Ramana thanked all the committee members for their active participation and suggestions. The meeting concluded at 12:00 PM.

Finalized Policy documents were enclosed in Annexure 1 as follows:

- a. Policy document of Options claimed by the institution
- b. Policy document of Mid course improvement of performance of students
- c. International Student Policy and Planning of International Student Cell
- d. Hepatitis-B Immunization Policy



**Principal / Dean**  
**Malla Reddy Medical College for Women**  
Co-ordinator Board of Governors, MRMCW



Dr. K.N.Sudha Ramana

(Principal/Dean)

Co-ordinator Board of Governors, MRMCW



Dr.Ch.Bhadra Reddy,  
Chairman, Malla Reddy Health city

## **POLICY DOCUMENT ON WATER CONSERVATION**

Water is a rare commodity in the nature. Optimum utilization of water is essential to reduce water scarcity. In this context, the institution has taken several steps of rain water harvesting, digging of trenches and bore well recharging system. The institute had made a policy on water conservation to meet the future needs of water.

### **Vision:**

Recharge of ground water through following measures:

- Efficient conservation
- Responsible conservation
- Restoring surface and deep water

### **Objectives:**

- Recharging of soil with rain water
- Storing of rain water for gardening and other purposes
- Recharging of bore wells during monsoon
- Minimize water wastage
- Waste water to drained into soakage pits
- Cleanliness drive to minimize the contamination of water sources

### **Facilities:**

- Development of rain water harvest system
- Recharging of bore wells with rain water collected from roof top and drains
- Recharging of trenches with drained water
- Water distribution system maintenance
- Treat used water for gardening and other activities
- Construction of soak pits to collect drained water

### **Process:**

### **ANTI RAGGING POLICY**

The Anti-Ragging Policy at Malla Reddy Medical College for Women (MRMCW) is crafted with a primary focus to unequivocally prohibit, prevent and eradicate the harmful practice of ragging. Our aim is to ensure the wholesome physical and psychological growth of all students while fostering a harmonious educational environment throughout the institute.

#### **OBJECTIVE**

1. MRMCW (aims to establish, cultivate, and sustain a favourable socio-academic milieu among its student community.
2. Our institution is committed to eradicating all manifestations of ragging, ensuring its non-occurrence and taking disciplinary action against offenders.

We maintain periodic reporting to regulatory bodies such as the Medical Council of India (MCI) and the University Grants Commission (UGC) by uploading comprehensive reports on our efforts to curb ragging on their respective websites.

#### **SCOPE**





MRMCW is dedicated to preventing and eliminating ragging on campus. We enforce strict policies to ensure a safe and respectful environment for all students.

#### **PROCEDURE**

Ragging, as defined by Malla Reddy Medical College for Women encompasses any behavior, whether verbal or written or through actions, that involves teasing, treating rudely, or handling another student in a manner that is disrespectful. This includes engaging in rowdy or undisciplined activities that cause annoyance, hardship, psychological harm, or instill fear or apprehension in a fresher or junior student. Additionally, any directive or request for a student to perform an act outside the norm, resulting in shame, embarrassment, or adversely affecting the physical or mental well-being of a fresher or junior student, is considered ragging.



Attendance of Governing meeting held on 3<sup>th</sup> Jan 2019

S.No	Name	Designation	Role	Signature
1.	Dr. Ch. Bhadra Reddy	Chairman	Management	
2.	Dr. Ch. Preethi Reddy	Director	Management	
3.	Dr. K.N.SudhaRamana	Dean MRMCW	Coordinator	
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